



Wedding Information 2009

Firstly congratulations on your engagement, and thank you for thinking of Potarch when considering a venue for your special day.

Royal Deeside weddings are just that little bit different and here at Potarch we offer a relaxed and flexible approach to your wedding day, combined with personal attention and professional service. We promise to treat you as individuals and are happy to arrange your wedding to suit your needs and preferences.

Wedding Ceremonies

Scottish weddings are just that little bit different and here at Potarch we offer a relaxed and flexible approach to your wedding day, combined with personal attention and professional service. We promise to treat you as individuals and are happy to arrange your wedding to suit your needs and preferences.

Wedding Ceremonies and Civil Ceremonies may be held at Potarch, offering an attractive indoor or outdoor venue. The Hotel Lounge can accommodate a maximum of 12 persons for a more intimate ceremony or the Conservatory Restaurant is available for larger parties, maximum 48 persons.

Alternatively, you may wish to consider a ceremony in our walled garden, on the banks of the River Dee, or opposite the Hotel on the green (weather permitting; any of these would make perfect locations for ceremonies or champagne receptions).

The ceremony licence must be applied for by you with registrar payments made directly to Aberdeenshire Council. This year the Licence application cost £150.00, but may be subject to change for 2010. We can assist with any additional information Aberdeenshire Council may require regarding the venue (eg. H&S Risk Assessments, Fire Regulation Certificates, etc)

Wedding Ceremony

Hotel Lounge (max 12 persons)	£50.00
Conservatory Restaurant (max 48 persons)	£100.00

Wining & Dining

We are a small hotel, so guest numbers are a little more restrictive than you may find elsewhere. However, we believe this provides a more intimate setting for your special day. Our price list is as follows (inclusive of VAT at current rate):

Wedding Breakfast & Reception

Room Hire	Conservatory Restaurant (max 48 persons)	£100.00
Hotel Hire	Exclusive use of Hotel Bar & Restaurant	£900.00
Hotel Hire	Exclusive use of Hotel Bar & Restaurant (including all 6 Guest Rooms on B&B basis)	£1500.00



Menu Costs

Our menu selectors and choice of wines, champagnes and drinks are available on request. These menus will give suggestions for your special day, but are by no means exhaustive. If there is something you would like which is not included, please do not hesitate to ask - after all it is your day!

Accommodation

We have 6 bedrooms with en-suite facilities at Potarch, which may be used as Twin or Double Rooms. Our room rates are available to view online www.potarchhotel.co.uk

We are a popular hotel with fishers on River Dee, which means on some weekends accommodation may be restricted due to advance bookings from our fishing regulars. If you would like to check availability on specific dates, please do not hesitate to contact us. We may not be able to offer all 6 rooms, but can certainly recommend alternative guest houses, hotels and self-catering cottages locally.

Entertainment

We have a dance floor in the Conservatory Restaurant, suitable for ceilidh or disco dancing. Please find below a handy checklist for all those details you may need to arrange, with recommended contacts on Royal Deeside.

Should you require any further information or assistance at this stage, please do not hesitate to contact us on 013398 84339 or email info@potarchhotel.co.uk


We look forward to the possibility of hosting your special day and hope to hear from you soon.

Kindest regards,

Holly Beedie
Proprietor



Wedding Checklist 2009

	Organise	Contact	Tel No	Notes
	Decide Date & Venue	Holly Beedie	013398 84339	Potarch Hotel
	Agree Venue /Church	Aberdeenshire Council	013398 86109	Registrar
		Rev D Campbell	013398 86447	Aboyne & Dinnet Church
		Rev Lisa Eunson	01330 822 783	Banchory Church
	Book Accommodation	Holly Beedie	013398 84339	Potarch Hotel
		Jean Norman	013398 86497	Ballogie Estate Cottages, Potarch
		June Little	01330 824 666	Gable End B&B, Banchory
		Steve	01330 822 547	Douglas Arms Hotel, Banchory
	Make Beauty/Hair Appt	Hillary Mutch	07525 911 862	Make-up Artist, Strachan, Banchory
	Book Entertainment	Clare Penny	01330 823 087	'Ceilidhstomp' Live Ceilidh Band
		Sandy Mathers	07808 066 732	'Bourach Brothers' Live Band ~ suits all
		Dave Stewart	01330 823 726	60s & 70s Music Live solo artist
	Order Transport	E & M Lees	013398 83623	Local Private Bus Hire
		Aboyne Taxis	013398 87200	Local Taxi
	Order Flowers	Phyllis	013398 86415	Secret Garden, Aboyne
	Order Balloons	Down The Lane	01330 825 055	Balloons & Gift Shop, Banchory